



Different lenders have differing documentation requirements; however we request all documentation up front in order that we can deal with any lender on your behalf.

It is vitally important that you provide all documentation at the outset as your application cannot be submitted for approval otherwise.

- Payslips
 - 3 x most recent monthly payslips
 - 6 x most recent fortnightly payslips
 - 8 x most recent weekly payslips
- Form 11 & Chapter 4 Forms
 - 2017, 2018, 2019
- Full Financial Accounts (if Limited Company)
 - 2017, 2018, 2019
 - Must not be draft / abridged
 - Must be signed by all company directors & company accountant
 - 2020 Management Accounts if your company Year End is greater than 6 months ago
- Profit & Loss Accounts (if sole trader)
 - 2018, 2019, & 2020
 - Must be signed by you & company accountant
- Tax Clearance Confirmation (personal & company)
- Business Statements
 - Current account - last 12 months - must be dated within last 4 weeks
 - Savings account – last 12 months – must be dated within last 4 weeks
 - Credit card – last 6 months, including most recent
 - Loans – last 12 months – must be dated within last 4 weeks
 - Mortgage – most recent annual mortgage statement
- Personal Statements
 - Current account - last 6 months - must be dated within last 4 weeks
 - Savings account – last 6 months – must be dated within last 4 weeks
 - This should include Credit Union / Revolut / N26
 - Credit card – last 6 months, including most recent
 - Loans – last 12 months – must be dated within last 4 weeks
 - Mortgage – most recent annual mortgage statement

- Copy of Marriage Certificate if married
- Colour copy of GNIB Card if on Stamp Visa*
 - Applies to non-EEA passport holders
- Photo ID (x 2)
 - Colour copy of Passport (all four corners in view)
 - Drivers Licence (front and back)
- Proof of Address (x 2) - you must provide this for the address you are currently living at
 - Utility Bill
 - Bank Statement
- Explanation for any transactions in your personal bank accounts in excess of €1,000**
- If you have lived outside of Ireland in the last 3 years, please provide a Credit Report from that country

*Copy of Critical Skills Work Permit if on Stamp 1 Critical Skills Visa

**If you have children you will need to explain your current childcare arrangements, and outline any associated costs

NB: If the mortgage is going to be in joint names, we will need all of the above documentation for both applicants

All applications will be deemed incomplete and will not be submitted to the lenders until all required documentation is received

Please contact your Mortgage Advisor with any queries regarding your application:

- Cian Carolan on 01-6471200 / 086-3985251 / cian@financeone.ie
- Brian Cantwell on 01-6471200 / 087-3485193 / brian@financeone.ie
- Georgia Behan on 01-6471200 / 087-7190357 / georgia@financeone.ie
- Daniel Bickers on 01-6471200 / 087-0629517 / daniel@financeone.ie